

UNITED STATES DEPARTMENT OF COMMERCE Patent and Trademark Office ASSISTANT SECRETARY AND COMMISSIONER OF PATENTS AND TRADEMARKS Washington, D.C. 20231

MEMORANDUM FOR:

SAE, Tech Center 3700

FROM:

Frank Lebron

Receipt Accounting Division

DATE:

06/05/03

SUBJECT:

Unpaid Check Listing

Attached is a photocopy of a check which was returned "Unpaid" to the Office of Finance on the above date. Referring to PALM, it was determined that your area was to be notified about the check that was returned.

A copy of the RAM screen printout for the returned check is attached to this memo. Please place this memo in the application file to show the fees that were backed out of the financial system.

Please review the file to determine if any charge authorization request letters giving the Office authorization to charge any additional fees to an applicant's deposit account are present. An additional \$50.00 processing fee will be charged for any unpaid check.

If a charge authorization is not present in the file, please take the appropriate action in notifying the applicant of the status of the application. For any further information, please feel free to contact me on (703) 305-4231.

| D.1 C . 1 | . . |
|-------------|------------|
| File Serial | <u>No.</u> |
| 00851400 | |

| Fee | |
|------------|--|
| Code | |
| 1806,2202, | |

Check No. 333

Date of Check 05/19/03

Amount of Check \$1669.00

2453,2253,2201



Name/Number: 09851400 Total Records Found: 18

Start Date: Any Date End Date: Any Date

| Accounting Date | Sequence Num. | Tran Type | Fee Code | Fee Amount Mailroom Date | Payment Method |
|-----------------|------------------|--------------|--------------|--------------------------|----------------|
| 10/11/2001 | 00000141 | <u>1</u> | <u>201</u> | \$370.00 10/09/2001 | CK |
| 10/11/2001 | 00000142 | 1 | <u>202</u> | \$42.00 10/09/2001 | CK |
| 10/11/2001 | 00000143 | <u>1</u> | 203 | \$180.00 10/09/2001 | CK |
| 10/11/2001 | 00000145 | <u>1</u> | <u>215</u> | \$55.00 10/09/2001 | CK |
| 10/11/2001 | 00000144 | <u>1</u> | <u> 205</u> | \$65.00 10/09/2001 | CK |
| 10/17/2001 | 00000177 | <u>1</u> | <u>581</u> | \$40.00 10/09/2001 | CK |
| 05/22/2003 | 00000115 | 1 | <u> 1806</u> | \$180.00 05/19/2003 | CK |
| 05/22/2003 | 00000116 | <u>1</u> | 2202 | \$54.00 05/19/2003 | CK |
| 05/22/2003 | 00000114 | 1 | 2253 | \$465.00 05/19/2003 | CK |
| 05/22/2003 | 00000113 | 1 | 2453 | \$650.00 05/19/2003 | CK |
| 05/22/2003 | 00000118 | 1 | 2201 | \$320.00 05/19/2003 | CK |
| 05/22/2003 | 00000117 | <u>1</u> | 2201 | \$16.00 05/19/2003 | DA 501983 |
| 06/05/2003 | 0000017 | <u>7</u> | <u> 1806</u> | -\$180.00 05/19/2003 | OP |
| 06/05/2003 | 00000018 | 7 | 2202 | -\$54.00 05/19/2003 | OP |
| 06/05/2003 | 00000015 | <u>7</u> | <u>2453</u> | -\$650.00 05/19/2003 | OP |
| 06/05/2003 | 00000016 | <u>7</u> | <u>2253</u> | -\$465.00 05/19/2003 | OP |
| 06/05/2003 | 00000020 | <u>7</u> | <u>2201</u> | -\$320.00 05/19/2003 | OP |
| 06/05/2003 | 00000019 | <u>7</u> | 2201 | -\$16.00 05/19/2003 | DA 501983 |

Appollars D \$ 1,669.00